

NORTHAMPTON BOROUGH MUNICIPAL AUTHORITY
M I N U T E S

Northampton, PA – July 14, 2026

The regular monthly meeting of the Board of the Northampton Borough Municipal Authority (NBMA) was held at 4:00 p.m. on Tuesday, July 14, 2026 in the NBMA Edward D. Hozza, Sr., Board Room, 1 Clear Springs Drive, Northampton, PA. Chairman Deily, Vice Chairman Glassic, Board Members, Haldeman and Serensits were present. Also, in attendance were, Mr. Stephen Kerbacher, General Manager, Mrs. Lori Schwartz, Treasurer/ Comptroller, and Mr. Scott Steirer, Pierce & Steirer, LLC. Board Member Lopsonzski was not in attendance. Attorney Dave Steckel, Fitzpatrick Lentz & Bubba, PC, attended meeting via telephone 4:05 p.m. withdrew at 4:39 p.m.

Pledge of Allegiance to the American Flag.

The Board of Northampton Borough Municipal Authority called for an Executive Session beginning 4:05 to 5:03 p.m. reconvened meeting at 5:03 p.m.

Upon motion by Messrs. Serensits and Glassic, the Board approved the Minutes of the monthly meeting held June 9, 2026 and June 2026 Cash Vouchers.

Chairman's Report:

PMAA 84th Annual Conference & Trade Show – September 13-16, 2026, Erie Bayfront Convention Center, Erie, PA.

TREASURER/COMPTROLLER REPORT:

The Treasure/Comptroller presented the following invoices for approval:

***Gannett Fleming, Inc. – Invoices:**

The Gannett Fleming, Inc.–Invoices Covering May 30, 2026 to July 3, 2026, services, see below:

Gannett Fleming, Inc. (GFI) dated July 7, 2026 for professional services rendered from May 30, 2026 to July 3, 2026. Provide general engineering services related to NBMA water system facilities and operations including meeting attendance, consulting advice, SDWA compliance, main extensions and replacements. Trust

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Indenture requirements, etc. 2026 General Consulting Services. Total due this invoice \$282.39.

Gannett Fleming, Inc. (GFI) dated July 7, 2026, for professional services rendered from May 30, 2026 to July 3, 2026. Update water system GIS maps and perform related services. Mapping Updates & GIS Assistance. Total due this invoice \$362.64.

Gannett Fleming, Inc. (GFI) dated July 7, 2026, for professional services rendered from May 30, 2026 to July 3, 2026 NBMA- Phase PVP 2026 Pennvest Project. Total due this invoice \$12,358.01.
Cost to date - \$55,908.95.

Total Invoices - \$13,003.04.

Upon recommendation of Mr. Martin Hozza and Mr. Stephen Kerbacher, the Board, upon motion by Messrs. Glassic and Serensits, the Board approved the invoices dated July 7, 2026 from Gannett Fleming, Inc., in the total amount of \$13,003.04.

The Treasurer/Comptroller presented the invoice from Pierce & Steirer, LLC – Invoice dated July 6, 2026 for professional services rendered for the month of June 2026 in the amount of \$1,519.75. Total fiscal year to date - \$3,673.13. (Legal Union Representation – June 2026 \$101.25).
Total union representation to date \$11,725.00.

Upon motion by Ms. Haldeman and Mr. Serensits, the Board approved the invoice from Pierce & Steirer, LLC dated July 6, 2026, for professional services rendered for the month of June 2026 in the amount of \$1,519.75.

Fitzpatrick Lentz & Bubba, PC (Mr. Dave Steckel) – Invoice dated July 8, 2026 for professional services rendered through the month of June 2026 in the amount of \$810.00.

Total to date Labor Law Attorney – (Union) \$55,552.57.

Upon motion by Messrs. Lopsonzski and Serensits, the Board approved the invoice from Fitzpatrick Lentz & Bubba, in the amount of \$810.00.

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Flamm Walton Heimbach–(retired) Total Union to date 2024-2025 - \$5,586.00.

Fitzpatrick Lentz & Bubba – Total Union to date \$55,552.57.

Pierce & Steirer, LLC – Total Union to date \$11,725.00.

Total to date for all union representation - \$72,762.32.

The Treasurer/Comptroller presented the Delinquent Water Account status – for month of June 2026.

The Treasurer/Comptroller presented the June 2026 NBMA Consumption Report, 2026, May Operating Financial Statements & Replacement and Renewals.

The Treasurer/Comptroller reported on the new NBMA Accounts Metered Ten (10) - new meters were installed in June – (0-Northampton, 3-Allen Township, 0-North Catasauqua, 0-Laury's Station, 0-Coplay, 0-W.Catasauqua, 1-Fullerton, 0-Hokendauqua, 0-Stiles, 0-Egypt, 0-Cementon, 5-North Whitehall, 1-Clearview, & 0-Water Hauler). Calendar Year to Date –49 new accounts Fiscal Year 2026 to 2027 to Date-26. The information Pertinent to new connections was sent to the Borough of Northampton and Allen Township.

Meter Replacement Program – Replaced 122 Meters and 155 MXU's Fiscal Year to Date. Total cost of Meters and MXU's fiscal year to date \$45,902.95.

The Treasurer/Comptroller presented the following M&T Bank 2003 Requisitions as follows:

M&T BANK 2003 REQUISITIONS:

2003 Revenue Fund Requisition # 10 - \$527,933.00 – August 2026 Budget Expenses, Operating Expenses, Maintenance Expenses, Inventory, Trustee Fees, Penn Vest Loan.

2003 Revenue Fund Requisition #11 - \$10,840.00 – June 2026 Meter & MXU & Reimbursement & Replacement Program.

2003 Revenue Fund Requisition #12 - \$1,625.00 – June 2026 Replacement & Renewals

2003 Construction Fund Requisition #6 - \$107,618.39 – June Tapping Fees, Timberidge Luxury Apts. – Phase 2

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Total Revenue Fund & Construction Fund Requisitions: \$648,016.39.

Upon motion by Mr. Glassic and Ms. Haldeman, the Board approved the 2003 Revenue Fund Requisitions and the 2003 Construction Fund Requisitions listed above in the total amount of \$648,016.39 contingent upon approval by Gannett Fleming, Inc.

Northampton Borough Municipal Authority purchased the following CD's:

PLGIT – Certificates of Deposits in the total of \$8,230,000.00 and cash of \$1,029,191.56 are held for the following Restricted Funds of the NBMA Trust Indenture at M&T Bank: Bond Redemption & Improvement Account, Emergency Repair Fund, Revenue Fund and Debt Service Reserve Fund. The projected interest upon maturity on the Certificates of Deposit invested for these funds is \$329,809.04. The Federated Money Market (Direct Obligations of the US Government) at M&T Bank has a yield of 3.30%, the Certificate of Deposit investments with PLGIT are currently yielding 3.65%-4.35%.

Bond Redemption & Improvement Fund

Resolution #309 – on June 17, 2026 a \$240,000.00 – 365 day CD was purchased with a net interest rate of (4.16%/4.01%) an interest at maturity will be \$9,984.00.

Emergency Repair Fund

Resolution #310 – On June 25, 2026 a \$180,000.00 – 365 day CD was purchased with a net interest rate of (4.25%/4.10%) an interest at maturity will be \$7,650.00.

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the 2003 Bond Redemption & Improvement Fund and Emergency Repair Fund Resolutions as listed above.

The NBMA Statement Net Position (Condensed Balance Sheet) for the fiscal year ending March 31, 2026 appeared in the Express Times on Friday, June 26, 2026. (A copy was forwarded to Campbell, Rappold & Yurasits, LLP, as requested on June 29, 2026).

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Final Audit for fiscal year end March 31, 2026 was distributed to all interested parties (Board, Staff & M&T Bank) and posted on EMMA (Electronic Municipal Management Access) via DAC June 18, 2026. Approval for final Audit.

Upon motion by Messrs. Glassic and Serensits, the Board approved the Final Audit for fiscal year end March 31, 2026.

The Treasurer/Comptroller reported the DCED-CLGS-4 Annual Report of Municipal Authorities 2026 – was electronically filed by Campbell, Rappold & Yurasits with the Commonwealth of Pennsylvania – Department of Community Affairs. The Borough of Northampton received DCED report and the March 31, 2026 Audit Report on June 20, 2026.

The Treasure/Comptroller presented the invoice from Campbell, Rappold & Yurasits LLP, CPS's dated June 13, 2026 for professional services rendered Single Audit of Governmental Financial Statements for period end March 31, 2026 and preparation of DCED Report and Condensed Financial Statement for newspaper in the amount of \$16,100.00. Last year's amount was \$20,450.00.

Upon motion by Messrs. Glassic and Serensits, the Board approved payment to Campbell, Rappold & Yurasits, LLP, in the amount of \$16,100.00.

The Treasurer/Comptroller presented the semi-annual exchange of services, Memorandum of Understanding Agreement (MOU) with the Borough of Northampton as of June 30, 2026, the Borough of Northampton owes Northampton Borough Municipal Authority (NBMA) \$40,882.83 due upon receipt.

Upon motion by Ms. Haldeman and Mr. Glassic, the Board approved the Memorandum of Understanding regarding agreement of payment (Exchange of Services) (January 2026 to June 2026) as presented above – Borough of Northampton owes NBMA \$40,882.83.

The Treasurer/Comptroller reported NBMA received a surplus claim fund distribution check from Benecon on Monday, July 13, 2026 for the 2025 plan year, 50% of the total 2025 surplus check is \$54,345.00.

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MANAGER’S REPORT:

Staff Meeting – Mr. Kerbacher reported that the NBMA Staff Meeting was held on Thursday, July 9, 2026 at 9:00 a.m. in the NBMA Headquarters Building.

Annual Clam Bake Business/Meeting – Friday, August 21, 2026 at Tri-Boro Sportsmen Club.

Upon motion by Messrs. Serensits and Glassic, the Board approved the annual service fee for the 2026 Chapter 302 Operator Certification in the amount of \$500.00.

Mr. Kerbacher referred to the Notification of Voting Delegate & Alternate for the upcoming PMAA Annual Conference, September 13-16, 2026 at Erie Bayfront Convention Center, Erie.

Upon motion by Mr. Glassic and Ms. Haldeman, the Board appointed Mr. Stephen J. Kerbacher as PMAA Voting Delegate and Mr. Jerry Serensits as Alternate Delegate.

Operations Report:

Mr. Stephen Kerbacher referred to the Operation’s Report for July 2026. Construction projects completed in June 2026 were presented as well as current projects underway in the month of July 2026. A list of upcoming scheduled projects and potential proposed projects were presented.

Lead and Copper Rule – Mr. Kerbacher updated the Board on the lead and copper rule compliance. Letters were sent to over 11,000 customers. The intent is to try and find out the type of material of the customer’s side of the water service line. The next set of letters to customers were mailed out the end of the year, 2026. This information is being mandated by the US Environmental Protection Agency (EPA). A brief discussion followed.

Taste & Odor – Mr. Kerbacher reported that there are no taste and odor issues at this time.

Lehigh River – Cementon Dam update – no further information at this time.

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Monthly Water Treatment Plant Report – Mr. Kerbacher reported on the monthly NBMA Water Treatment Plant report.

Authorization #3 - Install 1,075 feet of 8-inch ductile iron pipe w/appurtenances to replace same length of 6-inch cast iron pipe in 6th Street, Whitehall Township between Fairmont Avenue and New York Avenue, also tie over 42- ¾ inch service connections to new main & three (3) fire hydrants. Applicant: Northampton Borough Municipal Authority. Total cost to Applicant \$178,897.65.

Upon motion by Mr. Glassic and Ms. Haldeman the Board approved Authorization #3 as listed above.

SOLICITOR'S REPORT:

Old Business

Liens and Satisfactions – \$16,243.86 worth of Liens, continuing.
Litigation Matters

Upon motion by Mr. Glassic and Ms. Haldeman, the Board approved the LCA Agreement – Amendment to the July 15, 1997 Water Service Agreement. Existing LCA Connection in North Whitehall Township, connection to NBMA System.

New Business

No new business

Upon motion Mr. Serensits and Ms. Haldeman, the Board unanimously agreed to adjourn at 5:51 p.m. to meet in a regular session on Tuesday, August 11, 2026 at 4:00 p.m. in the NBMA Headquarters Building.

Stephen J. Kerbacher, General Manager

Visitor(s) 1 Total year to date 10 .