

NORTHAMPTON BOROUGH MUNICIPAL AUTHORITY
M I N U T E S

Northampton, PA – April 14, 2026

The regular monthly meeting of the Board of the Northampton Borough Municipal Authority (NBMA) was held at 4:00 p.m. on Tuesday, April 14, 2026 in the NBMA Edward D. Hozza, Sr., Board Room, 1 Clear Springs Drive, Northampton, PA. Chairman Deily, Vice Chairman Glassic, Board Members, Haldeman, Lopsonzski and Serensits were present. Also, in attendance were, Mr. Stephen Kerbacher, General Manager, Mrs. Lori Schwartz, Treasurer/ Comptroller, and Mr. Scott Steirer, Pierce & Steirer, LLC.

Pledge of Allegiance to the American Flag.

Executive session was called at 4:31 p.m. and reconvened meeting at 4:50 p.m.

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the minutes of the monthly meeting held March 10, 2026 and March 2026 Cash Vouchers.

Chairman's Report:

PA-AWWA 78th Annual Conference & Expo- May 4-6, 2026 – Penn Stater Hotel & Conference Center.

PMAA Region 2&3 Spring Meeting – May 21, 2026 at 5:00 p.m.

AWWA 2026 Annual Conference & Exposition – June 21-24, 2026 – Washington, D.C.

TREASURER/COMPTROLLER REPORT:

The Treasure/Comptroller presented the following invoices for approval:

Gannett Fleming, Inc. – Invoices:

The Gannett Fleming, Inc.–Invoices covering February 28, 2026 to April 3, 2026, services, see below:

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Gannett Fleming, Inc. (GFI) dated April 9, 2026, for professional services rendered from February 28, 2026 to April 3, 2026. Provide general engineering services related to NBMA water system facilities and operations including meeting attendance, consulting advice, SDWA compliance, main extensions and replacements. Trust Indenture requirements, etc. 2025 General Consulting Services. Total due this invoice \$321.61.

Gannett Fleming, Inc. (GFI) dated April 9, 2026, for professional services rendered through February 28, 2026 to April 3, 2026. Update water system GIS maps and perform related services. Mapping Updates & GIS Assistance. Total due this invoice \$1,492.14.

Gannett Fleming, Inc. (GFI) dated April 9, 2026, for professional services rendered through February 28, 2026 to April 3, 2026. Annual Water System Inspection/Report – conduct an annual inspection of water system facilities, evaluate operating procedures and provide a written report. 2025 Annual Water System Inspection/Report. Total due this invoice \$2,177.48.

Gannett Fleming, Inc. (GFI) dated April 9, 2026, for professional services rendered through February 28, 2026 to April 3, 2026. NBMA- Phase PVP 2026 Pennvest Project. Total due this invoice \$1,977.50.

Gannett Fleming, Inc. (GFI) dated April 9, 2026, for professional services rendered through February 28, 2026 to April 3, 2026. Review CE Report and Budget Forecast and provide rate/debt service coverage and insurance certificate as required by the Trust Indenture. CE Report and Budget Forecast. Total due this invoice \$3,532.10.

Total Invoices \$9,500.83.

Upon recommendation of Mr. Martin Hozza and Mr. Stephen Kerbacher, the Board, upon motion by Messrs. Glassic and Lopsonzski, approved the invoices dated April 9 2026 from Gannett Fleming, Inc., in the total amount of \$9,500.83.

The Treasurer/Comptroller reported the Bond Redemption and Improvement Fund in the amount of \$800,000.00 was made on April 16, 2026. This is done annually based on excess funds in the Revenue Account.

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Upon motion by Ms. Haldeman and Mr. Serensits, the Board approved the year end Revenue transfer to Bond Redemption and Improvement Fund in the amount of \$800,000.00.

PMHIC 2025 Health Care Rebate – The Treasurer/Comptroller reported that NBMA will receive an estimate surplus rebate for 2025 in the amount of \$108,659.00 as of December 31, 2025. The final numbers will be received in the next few months. The rebate for 2024 was \$98,012.00.

The Treasurer/ Comptroller reported NBMA received the 2025 Worker’s Compensation rebate check in the amount of \$42,447.08 on April 9, 2026.

The Treasurer/Comptroller presented the invoice from Pierce & Steirer, LLC – Invoice dated April 6, 2026 for professional services rendered for the month of March 2026 in the amount of \$973.06.

Total fiscal year to date - \$25,972.71.
(Legal Union Representation – March 2026 (\$67.50)
Total union to date \$11,590.00.

Upon motion by Messrs. Serensits and Lopsonzski, the Board approved the invoice from Pierce & Steirer, LLC, in the amount of \$973.06.

The Treasurer/Comptroller presented the invoice for Fitzpatrick Lentz & Bubba, Invoice dated March 3, 2026 for professional services rendered for the month of February 28, 2026 in the amount of \$4,635.73 also, and an invoice dated April 7, 2026 for professional services rendered for the month of March 31, 2026 in the amount of \$1,291.20. Total to be approved \$5,926.93.

Total to date Labor Law Attorney – (Union) \$53,482.57.

Upon motion by Messrs. Glassic and Lopsonzski, the Board approved the invoice from Fitzpatrick Lentz & Bubba, in the amount of \$5,926.93.

Total to date Labor Law Attorney – (Union)
Flamm Walton Heimbach – (retired) Total to date 2024-2025 - \$5,586.00.
Fitzpatrick Lentz & Bubba – Total to date \$53,482.57.
Pierce & Steirer, LLC – Total to date \$11,590.00.
Total to date for all union representation - \$70,658.57.

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The Treasurer/Comptroller presented the Delinquent Water Account status – for month of March 2026.

The Treasurer/Comptroller presented the March 2026 NBMA Consumption Report, the February 2026 Operating Financial Statements and the Replacement and Renewals.

NBMA NEW ACCOUNTS METERED – Seven (7) - new meters were installed in March– (2-Northampton, 4-Allen Township, 0-North Catasauqua, 0-Laury’s Station, 0-Coplay, 0-W.Catasauqua, 0-Fullerton, 0-Hokendauqua, 0-Stiles, 1-Egypt, 0-Cementon, 0-North Whitehall, 0-Clearview, & 0-Water Hauler). Calendar Year to Date –23 new accounts Fiscal Year 2025 to 2026 to Date-125. The information Pertinent to new connections was sent to the Borough of Northampton and Allen Township.

Meter Replacement Program – Replaced 55 Meters and 65 MXU’s Fiscal Year to Date. Total cost of Meters and MXU’s fiscal year to date \$27,062.95.

The Treasurer/Comptroller presented the following M&T Bank 2003 Requisitions as follows:

M&T BANK 2003 REQUISITIONS:

2003 Revenue Fund Requisition # 2 - \$527,933.00 – May 2026 Budget Expenses, Operating Expenses, Maintenance Expenses, Inventory, Trustee Fees, Penn Vest Loan.

2003 Revenue Fund Requisition #3 - \$14,076.74 -March 2026 Meter & MXU & Reimbursement & Replacement Program.

2003 Construction Fund Requisition #2 - \$52,726.43 – March Tapping Fee/ High Meadows Development.

2003 Construction Fund Requisition #1 – \$ 162,186.23 Fells Creek Development.

Total Revenue & Construction Fund Requisitions: \$756,922.40.

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the 2003 Revenue Fund Requisitions and the 2003 Construction Fund Requisition

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listed above in the total amount of \$756,922.40 contingent upon approval by Gannett Fleming, Inc.

Northampton Borough Municipal Authority purchased the following CD's:

PLGIT – Certificates of Deposits in the total of \$7,990,000.00 and cash of \$1,222,687.35 are held for the following Restricted Funds of the NBMA Trust Indenture at M&T Bank: Bond Redemption & Improvement Account, Emergency Repair Fund, Revenue Fund and Debt Service Reserve Fund. The projected interest upon maturity on the Certificates of Deposit invested for these funds is \$321,845.18. The Federated Money Market (Direct Obligations of the US Government) at M&T Bank has a yield of 3.30%, the Certificate of Deposit investments with PLGIT are currently yielding 3.65%-4.25%.

Bond Redemption & Improvement Fund

Resolution #295– on March 17, 2026 a \$240,000.00 – 365 day CD was purchased with a net interest rate of (3.86%/3.71%) an interest at maturity will be \$9,264.00.

Upon motion by Ms. Haldeman and Mr. Glassic, the Board approved the 2003 Bond Redemption & Improvement Fund Resolution #295 listed above.

The Treasurer/Comptroller reported that the Northampton Borough Municipal Authority's Budget Forecast and Consulting Engineers report for the fiscal year ending March 31, 2026 was transmitted to the Digital Assurance Certification LLC (DAC) who posted it to EMMA on Wednesday, March 18, 2026.

Upon motion by Messrs. Serensits and Lopsonzski, the Board approved the annual DAC Digital Assurance Certification LLC Invoice of \$1,998.42 to be paid.

MANAGER'S REPORT:

Staff Meeting – Mr. Kerbacher reported that the NBMA Staff Meeting was held on Thursday, April 9, 2026 at 9:00 a.m. in the NBMA Headquarters Building.

NBMA Rate Increase – Mr. Kerbacher reported that the rate increase was advertised in the Northampton Press and all other Press Newspapers on March 25, 2026 and the cost was \$317.65.

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Water Quality Report (CCR) 2025 – Mr. Kerbacher reported that the 2025 Water Quality Report is now available on the www.nbma.org website as of April 2, 2026. A copy was distributed to the Board and Staff.

NBMA Audit – the NBMA Audit for period April 1, 2025 to March 31, 2026 will be performed by Campbell, Rappart and Yurasits beginning April 27, 2026 in the NBMA Headquarters Building.

Semi-Annual Report – Mr. Kerbacher referred to the semi-annual Water Analysis Report for the period October 1, 2025 to March 31, 2026.

The Authority Magazine – Mr. Kerbacher reported that the April 2026 Authority Magazine was distributed to the Board and Staff.

Operations Report:

Mr. Stephen Kerbacher referred to the Operation's Report for April 2026. Construction projects completed in March 2026 were presented as well as current projects underway in the month of April 2026. A list of upcoming scheduled projects and potential proposed projects were presented.

SR 0329 Cementon Bridge Replacement – Mr. Kerbacher reported that the work is complete. A brief discussion followed.

Lead and Copper Rule – Mr. Kerbacher updated the Board on the lead and copper rule compliance. Letters were sent to over 11,000 customers. The intent is to try and find out the type of material of the customer's side of the water service line. The next set of letters to customers were mailed out the end of the year, 2026. This information is being mandated by the US Environmental Protection Agency (EPA). A brief discussion followed.

Taste & Odor – Mr. Kerbacher reported that there are no taste and odor issues at this time.

Lehigh River – Cementon Dam update – no further information at this time.

Monthly Water Treatment Plant Report – Mr. Kerbacher reported on the monthly NBMA Water Treatment Plant report.

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ENGINEERS' REPORT: (Mr. Michael Brown was not in attendance)

SOLICITOR'S REPORT:

Old Business

Liens and Satisfactions – \$16,243.86 worth of Liens, continuing.

New Business

Chairman Deily suggested that in addition to the Asset Management Plan, Management should identify areas in the 26 year old Headquarter Building for updating or replacement.

Mr Deily reported he spoke to Mr Kerbacher about the above. Some office/ building items discussed with Mr. Kerbacher were the board room, the office flooring, garage doors and heat pumps, among other things.

Upon motion Messrs. Serensits and Lopsonzski, the Board unanimously agreed to adjourn at 5:19 p.m. to meet in a regular session on Tuesday, May 12, 2026 at 4:00 p.m. in the NBMA Headquarters Building.

Stephen J. Kerbacher, General Manager

Visitor(s) 0 Total year to date 6.