

NORTHAMPTON BOROUGH MUNICIPAL AUTHORITY
M I N U T E S

Northampton, PA – March 10, 2026

The regular monthly meeting of the Board of the Northampton Borough Municipal Authority (NBMA) was held at 4:00 p.m. on Tuesday, March 10, 2026 in the NBMA Edward D. Hozza, Sr., Board Room, 1 Clear Springs Drive, Northampton, PA. Chairman Deily, Vice Chairman Glassic, Board Members, Haldeman, Lopsonzski and Serensits were present. Also, in attendance were, Mr. Stephen Kerbacher, General Manager, Mrs. Lori Schwartz, Treasurer/ Comptroller, Mr. Scott Steirer, Pierce and Steirer, LLC, Mr. Michael Brown, Gannett Fleming, Inc. GFI.

Pledge of Allegiance to the American Flag.

Executive session was called at 4:03 p.m. and resumed meeting at 4:22 p.m.

Upon motion by Ms. Haldeman and Mr. Glassic, the Board approved the minutes of the monthly meeting held February 10, 2026 and February 2026 Cash Vouchers.

Chairman's Report:

PMAA – Management Workshop April 22, 2026 – Hotel Hershey, Hershey PA

PA-AWWA 78th Annual Conference & Expo- May 4-6, 2026 – Penn Stater Hotel & Conference Center.

AWWA 2026 Annual Conference & Exposition – June 21-24, 2026 – Washington, D.C.

TREASURER/COMPTROLLER REPORT:

The Treasure/Comptroller presented the following invoices for approval:

Gannett Fleming, Inc. – Invoices:

The Gannett Fleming, Inc.–Invoices covering January 31, 2026 to February 27, 2026, services, see below:

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Gannett Fleming, Inc. (GFT) dated March 6, 2026, for professional services rendered through January 31, 2026 to February 27, 2026.

Gannett Fleming, Inc. (GFI) dated March 6, 2026, for professional services rendered from January 31, 2026 to February 27, 2026. Provide general engineering services related to NBMA water system facilities and operations including meeting attendance, consulting advice, SDWA compliance, main extensions and replacements. Trust Indenture requirements, etc. 2025 General Consulting Services. Total due this invoice \$954.62.

Gannett Fleming, Inc. (GFI) dated March 6, 2026, for professional services rendered through January 31, 2026 to February 27, 2026. Update water system GIS maps and perform related services. Mapping Updates & GIS Assistance. Total due this invoice \$6,275.74.

Gannett Fleming, Inc. (GFI) dated March 6, 2026, for professional services rendered through January 31, 2026 to February 27, 2026. Annual Water System Inspection/Report – conduct an annual inspection of water system facilities, evaluate operating procedures and provide a written report. 2025 Annual Water System Inspection/Report. Total due this invoice \$583.88.

Gannett Fleming, Inc. (GFI) dated March 6, 2026, for professional services rendered through January 31, 2026 to February 27, 2026. 2026. NBMA- Phase PVP 2026 Pennvest Project. Total due this invoice \$1,695.84.

Gannett Fleming, Inc. (GFI) dated March 6, 2026, for professional services rendered through January 31, 2026 to February 27, 2026. Review CE Report and Budget Forecast and provide rate/debt service coverage and insurance certificate as required by the Trust Indenture. CE Report and Budget Forecast. Total due this invoice \$2,584.80.

Total Invoices - \$12,094.88.

Upon recommendation of Mr. Martin Hozza and Mr. Stephen Kerbacher, the Board, upon motion by Messrs. Glassic and Serensits, approved the invoices dated March 6, 2026 from Gannett Fleming, Inc., in the total amount of \$12,094.88.

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The Treasurer/Comptroller presented the invoice from Pierce & Steirer, LLC – Invoice dated March 2, 2026 for professional services rendered for the month of February 2026 in the amount of \$1,940.63.

Total fiscal year to date - \$24,999.65.
(Legal Union Representation – January 2026 (\$911.25)
Total union to date \$11,522.50.

Upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board approved the invoice from Pierce & Steirer, LLC, in the amount of \$1,940.63.

The Treasurer/Comptroller presented the invoice for Fitzpatrick Lentz & Bubba, Invoice dated February 5, 2026 for professional services rendered for the month of January 2026 in the amount of \$1,152.22.
Total to date Labor Law Attorney – (Union) \$47,555.64.

Upon motion by Messrs. Glassic and Serensits, the Board approved the invoice from Fitzpatrick Lentz & Bubba, in the amount of \$1,152.22.

Total to date Labor Law Attorney – (Union)
Flamm Walton Heimbach – (retired) Total to date 2024-2025 - \$5,586.00.
Fitzpatrick Lentz & Bubba – Total to date \$47,555.64.
Pierce & Steirer, LLC – Total to date \$11,522.50
Total to date for all union representation - \$64,664.14.

The Treasurer/Comptroller presented the Delinquent Water Account status – for month of February 2026.

The Treasurer/Comptroller presented the February 2026 NBMA Consumption Report, the January 2026 Operating Financial Statements and the Replacement and Renewals.

NBMA NEW ACCOUNTS METERED – Seven (7) - new meters were installed in February– (0-Northampton, 3-Allen Township, 0-North Catasauqua, 0-Laury’s Station, 0-Coplay, 0-W.Catasauqua, 0-Fullerton, 0-Hokendauqua, 1-Stiles, 0-Egypt, 0-Cementon, 3-North Whitehall, 0-Clearview, & 0-Water Hauler). Calendar Year to Date –16 new accounts Fiscal Year 2025 to 2026 to Date-118. The information Pertinent to new connections was sent to the Borough of Northampton and Allen Township.

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Meter Replacement Program – Replaced 420 Meters and 463 MXU's Fiscal Year to Date. Total cost of Meters and MXU's fiscal year to date \$136,617.19.

The Treasurer/Comptroller presented the following M&T Bank 2003 Requisitions as follows:

M&T BANK 2003 REQUISITIONS:

2003 Revenue Fund Requisition # 1 - \$635,933.00 – April 2026 Budget Expenses, Operating Expenses, Maintenance Expenses, Inventory, Trustee Fees, Penn Vest Loan.

2003 Revenue Fund Requisition #25 - \$24,729.75 – Replacement & Renewals.

2003 Revenue Fund Requisition #26 - \$11,085.00 - February 2026 Meter & MXU & Reimbursement & Replacement Program.

Total Revenue & Construction Fund Requisitions: \$671,747.75.

Upon motion by Ms. Haldeman and Mr. Glassic, the Board approved the 2003 Revenue Fund Requisitions and the 2003 Construction Fund Requisition listed above in the total amount of \$671,747.75 contingent upon approval by Gannett Fleming, Inc.

Northampton Borough Municipal Authority purchased the following CD's:

PLGIT – Certificates of Deposits in the total of \$7,995,000.00 and cash of \$342,118.75 are held for the following Restricted Funds of the NBMA Trust Indenture at M&T Bank: Bond Redemption & Improvement Account, Emergency Repair Fund, Revenue Fund and Debt Service Reserve Fund. The projected interest upon maturity on the Certificates of Deposit invested for these funds is \$321,781.11. The Federated Money Market (Direct Obligations of the US Government) at M&T Bank has a yield of 3.40%, the Certificate of Deposit investments with PLGIT are currently yielding 3.65%-4.25%.

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Bond Redemption & Improvement Fund

Resolution #294 – on February 24, 2026 a \$240,000.00 – 365 day CD was purchased with a net interest rate of (3.90%/3.75%) an interest at maturity will be \$9,360.00.

Upon motion by Messrs. Lopsonzski and Serensits, the Board approved the 2003 Bond Redemption & Improvement Fund Resolution #294 listed above.

Water Write-off's – (Northampton) has zero \$0.00 uncollectable as of December 31, 2025.

Sewer Write-off's – (Northampton) has zero \$0.00 uncollectable as of December 31, 2025. Letter to Borough of Northampton on same as customary.

Sewer Write-off's (Allen Township) has zero \$0.00 uncollectable as of December 31, 2025. Letter to Allen Township on same as customary.

MANAGER'S REPORT:

Staff Meeting – Mr. Kerbacher reported that the NBMA Staff Meeting was held on Thursday, March 5, 2026 at 9:00 a.m. in the NBMA Headquarters Building and also the opening of bids for Pipe & Fitting 2026-2027 and Water Treatment Chemical Bids for 2026-2027.

Mr. Kerbacher reported Grundy Worldwide (Package Policy Renewal) with terrorism for 2026 is \$150,122.00. Last year's 2025 cost was \$142,181.00.

Upon motion by Messrs. Glassic and Lopsonzski, the Board approved Grundy Worldwide renewal rate at \$150,122.00.

Mr. Kerbacher reported that the bid for Pipe & Fittings & Water Treatment Plant Chemicals for the fiscal year April 1, 2026 to March 31, 2026, were received in the Authority office on Thursday, March 5, 2026, as advertised in the Express-Times on Thursday, February 5, 2026.

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The Staff recommendation is to award the bids as follows, based on low bids and meeting NBMA bid specification. The bid tabulation was distributed to the Board and Staff for all item bid. The bids for Pipe and Fittings will be recommended for award as follows:

Ductile Iron Pipe: McWane Ductile
Pipe Fittings: LB Water

On recommendation of Mr. Kerbacher, the Board upon motion by Mr. Glassic and Ms. Haldeman, awarded the Ductile Iron Pipe to McWane Ductile, for fiscal year April 1, 2026 to March 31, 2027 as presented above, based on the low bid and meeting all NBMA Specifications. The pipe fitting bid was awarded to LB Water.

Water Treatment Chemicals – (As recommended by Mr. Martin Hozza, Water Treatment Plant Manager):

Polyacrylamide – Brenntag Northeast, Inc.
Aluminum Sulfate – Usalco (extended)
Zinc Orthophosphate – Shannon Chemical Co.
Sodium Hypochlorite – Buckman’s Inc.
Fluorosilicic Acid – Shannon Chemical Co.
Sodium Bisulfite – Univar USA
Powered Activated Carbon (Bulk) – Coyne Chemical
Sodium Hydroxide – Brenntag Northeast Inc.

Awarded Water Treatment Plant Chemicals for fiscal year April 1, 2026 to March 31, 2027.

On recommendation of Mr. Martin Hozza, Water Treatment Plant Manager, the Board upon motion by Messrs. Lopsonzski and Serensits, the awarded Water Treatment Chemicals as presented above for the fiscal year April 1, 2026 to March 31, 2027 based on the low bid and meeting all NBMA Specifications.

Mr. Kerbacher presented the Water Distribution System Construction Summary for 2025. A brief discussion followed on same.

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Mr. Kerbacher presented the Authority Magazine, February 2026 was distributed to Board Members and Staff.

Mr. Kerbacher requested approval to hire summer employees as needed to cover the work load for 2026.

Upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board approved the hiring of summer employees for 2026 at the pay rate of \$11.00, \$12.00 and \$13.00 per hour.

CPOWER- Mr. Kerbacher reported that NBMA received the rebate check on March 2, 2026 in the amount of \$14,431.14 from 2025.

Mr. Kerbacher discussed the Water Usage from January 1, 2025 to December 31, 2026.

Mr. Kerbacher presented an invoice to replace the Radiator for Water Treatment Plant (WTP) Generator at a cost of \$78,900.00.

Upon motion by Messrs. Serensits and Glassic, the Board approved the repair of the Water Treatment Plant Generator (WTP).

Operations Report:

Mr. Stephen Kerbacher referred to the Operation's Report for March 2026. Construction projects completed in February 2026 were presented as well as current projects underway in the month of March 2026. A list of upcoming scheduled projects and potential proposed projects were presented.

SR 0329 Cementon Bridge Replacement – Mr. Kerbacher reported that the majority of the relocation work on the Whitehall side of the river is complete.

Lead and Copper Rule – Mr. Kerbacher updated the Board on the lead and copper rule compliance. Letters were sent to over 11,000 customers. The intent is to try and find out the type of material of the customer's side of the water service line. The next set of letters to customers will be mailed by the end of the year, 2026.

This information is being mandated by the US Environmental Protection Agency (EPA). A brief discussion followed.

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Taste & Odor – Mr. Kerbacher reported that there are no taste and odor issues at this time.

Lehigh River – Cementon Dam update – no further information at this time.

Monthly Water Treatment Plant Report – Mr. Kerbacher reported on the monthly NBMA Water Treatment Plant report.

ENGINEERS’ REPORT: (Mr. Michael Brown was in attendance, left meeting at 4:45 p.m.)

Mr. Brown, along with the assistance of Mrs. Schwartz and Mr. Kerbacher, reviewed the Consulting Engineers Report and Budget Forecast for the fiscal year ending March 31, 2026. Mr. Brown highlighted key sections of the Budget forecast and answered various questions from the members. Mr. Brown also discussed the Fixed Asset Management Plan will now be included in the budget and he is working on packaging projects to be able to secure financing for the project’s later this year.

The rate increase which will be going into effect April 1, 2026, will help finance projects and the debt service for the projects.

Upon motion by Messrs. Serensits and Lopsonzski, the Board approve the Resolution #1 in the 2026-2027 fiscal year approving the April 1, 2026 to March 31, 2027 Northampton Borough Municipal Authority Budget Forecast and Consulting Engineer’s Report.

SOLICITOR’S REPORT:

Old Business

Liens and Satisfactions – \$16,243.86 worth of Liens, continuing.

New Business

No new business.

Upon motion Messrs. Serensits and Lopsonzski, the Board unanimously agreed to adjourn at 5:26 p.m. to meet in a regular session on Tuesday, April 14, 2026 at 4:00 p.m. in the NBMA Headquarters Building.

Stephen J. Kerbacher, General Manager

Visitor(s) 1 Total year to date 5.