

NORTHAMPTON BOROUGH MUNICIPAL AUTHORITY
M I N U T E S

Northampton, PA – June 9, 2026

The regular monthly meeting of the Board of the Northampton Borough Municipal Authority (NBMA) was held at 4:00 p.m. on Tuesday, June 9, 2026 in the NBMA Edward D. Hozza, Sr., Board Room, 1 Clear Springs Drive, Northampton, PA. Chairman Deily, Vice Chairman Glassic, Board Members, Haldeman, Lopsonzski and Serensits were present. Also, in attendance were, Mr. Stephen Kerbacher, General Manager, Mrs. Lori Schwartz, Treasurer/ Comptroller, and Mr. Scott Steirer, Pierce & Steirer, LLC. Mr. Mario Cozzubbo, & Ms. Melissa Grube, Campbell, Rappold & Yurasits, LLP and Mr. Michael Brown, Gannett Fleming, Inc.

Pledge of Allegiance to the American Flag.

Upon motion by Mr. Glassic and Mr. Serensits, the Board approved the Minutes of the monthly meeting held May 12, 2026 and May 2026 Cash Vouchers.

ENGINEERS' REPORT: (Mr. Michael Brown was in attendance)

Ms. Melissa Grube, CPA and Mr. Mario Cozzubbo, Auditor/Manager, Campbell, Rappold & Yurasits, LLP, Certified Public Accountants, arrived at 4:00 p.m. and presented to the Board and Officers a draft of the Northampton Borough Municipal Authority Financial Statement, Auditor's report and Supplementary Information as of March 31, 2026. Campbell, Rappold & Yurasits, LLP, reviewed the Audit, Management Discussions and Analysis (MDA) and Fixed Asset Management Plan, along with Revenues, Long Term Debt, and Succession Planning. The opinion of the Auditors was, the Authority is in good financial shape.

Upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board approved the presentation of NBMA Financial Statements for fiscal year ending March 31, 2026.

Ms. Melissa Grube and Mr. Mario Cozzubbo withdrew from the meeting at 4:30 p.m.

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Upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board unanimously approved the Audit 2025-2026 and Management's Discussion and Analysis (MDA).

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the Management Letter and the Audit Legal Letter.

Advertise NBMA Condensed Statement of Net Position (Balance Sheet) for fiscal year ending March 31, 2026 – to be advertised in the Express Time.

Campbell, Rappold & Yurasits, LLP will electronically file the DCED – CLGS-04 – Annual Report of Municipal Authorities 2026 – with Commonwealth of Pennsylvania – Department of Community Affairs. A copy of the DCED will go to the Borough of Northampton with the 2025/2026 Audit Report.

Digital Assurance Certification, LLC (DAC) – Audit will be filed with DAC/EMMA upon approval and printing of the final NBMA Audit by Campbell, Rappold & Yurasits, LLP, Certified Public Accountants.

ENGINEERS' REPORT: (Mr. Michael Brown was in attendance)

Mr. Michael Brown attended the meeting at 4:30 p.m. and withdrew at 5:10 p.m.

Chairman's Report:

Annual NBMA Clambake Business Meeting – Friday, August 21, 2026 at Tri-Boro

PMAA 84th Annual Conference & Trade Show – September 13-16, 2026, Erie Bayfront Convention Center, Erie, PA.

TREASURER/COMPTROLLER REPORT:

The Treasure/Comptroller presented the following invoices for approval:

The Gannett Fleming, Inc.–Invoices Covering May 5, 2026 to May 29, 2026, services, see below:

Gannett Fleming, Inc. (GFT) dated June 5, 2026, for professional services rendered through May 5, 2026 to May 29, 2026.

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Gannett Fleming, Inc. (GFI) dated June 5, 2026 for professional services rendered through May 5, 2026 to May 29, 2026. Provide general engineering services related to NBMA water system facilities and operations including meeting attendance, consulting advice, SDWA compliance, main extensions and replacements. Trust Indenture requirements, etc. 2026 General Consulting Services. Total due this invoice \$282.39.

Gannett Fleming, Inc. (GFI) dated June 5, 2026, for professional services rendered through May 5, 2026 to May 29, 2026. Update water system GIS maps and perform related services. Mapping Updates & GIS Assistance. Total due this invoice \$2,397.79.

Gannett Fleming, Inc. (GFI) dated June 5, 2026, for professional services rendered through May 2, 2026 to May 29, 2026. NBMA- Phase PVP 2026 Pennvest Project. Total due this invoice \$24,855.36. Cost to date \$55,908.95.

Total Invoices - \$27,535.54.

Upon recommendation of Mr. Martin Hozza and Mr. Stephen Kerbacher, the Board, upon motion by Messrs. Glassic and Serensits, the Board approved the invoices dated June 5, 2026 from Gannett Fleming, Inc., in the total amount of \$27,535.54.

The Treasurer/Comptroller presented the invoice from Pierce & Steirer, LLC – Invoice dated June 4, 2026 for professional services rendered for the month of May 2026 in the amount of \$1,545.88. Total fiscal year to date - \$2,153.38. (Legal Union Representation – May 2026 \$33.75). Total union to date \$11,623.75.

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the invoice from Pierce & Steirer, LLC dated June 4, 2026, for professional services rendered for the month of May 2026 in the amount of \$1,545.88.

Fitzpatrick Lentz & Bubba, PC (Mr. Dave Steckel) – Invoice dated June 3, 2026 for professional services rendered through the month of May 31, 2026 in the amount of \$1,050.00.

Total to date Labor Law Attorney – (Union) \$54,742.57.

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Upon motion by Messrs. Lopsonzski and Serensits, the Board approved the invoice from Fitzpatrick Lentz & Bubba, in the amount of \$1,050.00.

Flamm Walton Heimbach–(retired) Total Union to date 2024-2025 - \$5,586.00.

Fitzpatrick Lentz & Bubba – Total Union to date \$54,742.57.

Pierce & Steirer, LLC – Total Union to date \$11,623.75.

Total to date for all union representation - \$71,952.32.

The Treasurer/Comptroller presented the Delinquent Water Account status – for month of May 2026.

The Treasurer/Comptroller presented the May 2026 NBMA Consumption Report, 2026, March & April Operating Financial Statements & Replacement and Renewals.

Upon motion by Messrs. Glassic and Lopsonzski, the Board approved the Foster & Foster Actuaries & Consultants NBMA Health & Welfare Plan invoice, Preparation of Interim GASB 75 Disclosure Report for the fiscal year ending 03/31/2026 in the amount of \$5,085.00.

The Treasurer/Comptroller reported on the new NBMA Accounts Metered – Seven (7) - new meters were installed in May – (0-Northampton, 7-Allen Township, 0-North Catasauqua, 0-Laury's Station, 0-Coplay, 0-W.Catasauqua, 0-Fullerton, 0-Hokendauqua, 0-Stiles, 0-Egypt, 0-Cementon, 0-North Whitehall, 0-Clearview, & 0-Water Hauler). Calendar Year to Date –39 new accounts Fiscal Year 2026 to 2027 to Date-16. The information Pertinent to new connections was sent to the Borough of Northampton and Allen Township.

Meter Replacement Program – Replaced 100 Meters and 120 MXU's Fiscal Year to Date. Total cost of Meters and MXU's fiscal year to date \$39,062.95.

The Treasurer/Comptroller presented the following M&T Bank 2003 Requisitions as follows:

M&T BANK 2003 REQUISITIONS:

2003 Revenue Fund Requisition # 7 - \$527,933.00 – July 2026 Budget Expenses, Operating Expenses, Maintenance Expenses, Inventory, Trustee Fees, Penn Vest Loan.

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2003 Revenue Fund Requisition #8 - \$15,700.00 - May 2026 Meter & MXU & Reimbursement & Replacement Program.

2003 Revenue Fund Requisition #9 - \$106,748.76 – May 2026 Replacement & Renewals

2003 Construction Fund Requisition - #4 - \$138,602.78 – May Tapping Fees, High Meadow Development Phase 3.

2003 Construction Fund Requisition - #5 – \$230,718.26 - Stone Ridge Development

Total Revenue Fund & Construction Fund Requisitions: \$1,019,702.80.

Upon motion by Messrs. Glassic and Lopsonzski, the Board approved the 2003 Revenue Fund Requisitions and the 2003 Construction Fund Requisitions listed above in the total amount of \$1,019,702.80 contingent upon approval by Gannett Fleming, Inc.

Northampton Borough Municipal Authority purchased the following CD's:

PLGIT – Certificates of Deposits in the total of \$7,990,000.00 and cash of \$1,269,551.86 are held for the following Restricted Funds of the NBMA Trust Indenture at M&T Bank: Bond Redemption & Improvement Account, Emergency Repair Fund, Revenue Fund and Debt Service Reserve Fund. The projected interest upon maturity on the Certificates of Deposit invested for these funds is \$319,825.04. The Federated Money Market (Direct Obligations of the US Government) at M&T Bank has a yield of 3.30%, the Certificate of Deposit investments with PLGIT are currently yielding 3.65%-4.35%.

Bond Redemption & Improvement Fund

Resolution #306 – on May 15, 2026 a \$240,000.00 – 364 day CD was purchased with a net interest rate of (4.00%/3.85%) an interest at maturity will be \$9,573.70.

Resolution #307 – on May 15, 2026 a \$240,000.00 – 364-day CD was purchased with a net interest rate of (3.96%/3.81%) an interest at maturity will be \$9,477.96.

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Resolution #308 – on May 15, 2026 a \$170,000.00 – 364-day CD was purchased with a net interest rate of (3.95%/3.80%) an interest at maturity will be \$6,696.60.

Upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board approved the 2003 Bond Redemption & Improvement Fund Resolutions as listed above.

MANAGER’S REPORT:

Staff Meeting – Mr. Kerbacher reported that the NBMA Staff Meeting was held on Thursday, June 4, 2026 at 9:00 a.m. in the NBMA Headquarters Building.

On recommendation of Mr. Kerbacher and Mr. Hozza, the Board upon motion by Ms. Haldeman and Mr. Glassic, authorized an increase in salary effective July 8, 2026 from \$29.70 increase \$1.90 to \$31.60 per hour for Mr. Dominic Malone, Water Treatment Plant Operator (WTP), based on the six (6) month review presented and discussed by the Manager. Mr. Malone was employed July 8, 2024.

Upon motion by Messrs. Serensits and Lopsonzski, the Board approved the Delaware River Basin Commission – annual invoice for 2026 in the amount of \$1,181.01.

The Authority Magazine June 2026 was received and distributed to the Board Members and Staff.

Operations Report:

Mr. Stephen Kerbacher referred to the Operation’s Report for June 2026. Construction projects completed in May 2026 were presented as well as current projects underway in the month of June 2026. A list of upcoming scheduled projects and potential proposed projects were presented.

Lead and Copper Rule – Mr. Kerbacher updated the Board on the lead and copper rule compliance. Letters were sent to over 11,000 customers. The intent is to try and find out the type of material of the customer’s side of the water service line. The next set of letters to customers were mailed out the end of the year, 2026. This information is being mandated by the US Environmental Protection Agency (EPA). A brief discussion followed.

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Taste & Odor – Mr. Kerbacher reported that there are no taste and odor issues at this time.

Lehigh River – Cementon Dam update – no further information at this time.

Monthly Water Treatment Plant Report – Mr. Kerbacher reported on the monthly NBMA Water Treatment Plant report.

SOLICITOR’S REPORT:

Old Business

Liens and Satisfactions – \$16,243.86 worth of Liens, continuing.
Litigation Matters
Handbook Revision

New Business

No new business

The Board of Northampton Borough Municipal Authority called for an executive session at 5:35 p.m. concluded at 5:50 p.m.

Upon motion Messrs. Lopsonzski and Serensits, the Board unanimously agreed to adjourn at 5:51 p.m. to meet in a regular session on Tuesday, July 14, 2026 at 4:00 p.m. in the NBMA Headquarters Building.

Stephen J. Kerbacher, General Manager

Visitor(s) 3 Total year to date 7.