NORTHAMPTON BOROUGH MUNICIPAL AUTHORITY
M I N U T E S

Northampton, PA – September 8, 2026

The regular monthly meeting of the Board of the Northampton Borough Municipal Authority (NBMA) was held at 4:00 p.m. on Tuesday, September 9, 2026 in the NBMA Edward D. Hozza, Sr., Board Room, 1 Clear Springs Drive, Northampton, PA, Vice Chairman Glassic, Board Members, Haldeman, Lopsonzski and Serensits were present. Also, in attendance were, Mr. Stephen Kerbacher, General Manager, Mrs. Lori Schwartz, Treasurer/ Comptroller, and Mr. Scott Steirer, Pierce & Steirer, LLC. Attorney Dave Steckel, Fitzpatrick Lentz & Bubba, PC, also attended and arrived at 4:00 p.m. withdrew at 5:00 p.m. Chairman Deily attended via telephone and left meeting at 5:25 p.m.

Pledge of Allegiance to the American Flag.

The Board of Northampton Borough Municipal Authority called for an Executive Session beginning 4:00 p.m., reconvened meeting at 5:09 p.m.

Upon motion by Messrs. Serensits and Lopsonzski, the Board approved the Minutes of the monthly meeting held August 11, 2026

Upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board approved the August 2026 Cash Vouchers.

Chairman's Report:
Nothing to report.

TREASURER/COMPTROLLER REPORT:

The Treasure/Comptroller presented the following invoices for approval:

Gannett Fleming, Inc. – Invoices:

The Gannett Fleming, Inc.–Invoices Covering August 1, 2026 to August 28, 2026, services, see below:

Gannett Fleming, Inc. (GFI) dated September 2, 2026, for professional services rendered from August 1, 2026 to August 28, 2026.
NBMA- Model Updates and Analysis. Total due this invoice $1,129.56.

Gannett Fleming, Inc. (GFI) dated September 2, 2026, for professional services rendered from August 1, 2026 to August 28, 2026. NBMA-Phase PVP 2026 Pennvest Project. Total due this invoice $56,705.02.
Cost to date - $152,057.24.

Gannett Fleming, Inc. (GFI) dated September 2, 2026, for professional services rendered from August 1, 2026 to August 28, 2026 – NBMA General Consulting Services. Total due this invoice $282.39.

Total Invoices - $58,116.97.

Upon recommendation of Mr. Martin Hozza and Mr. Serensits and Ms. Haldeman, the Board approved the invoices dated September 2, 2026 from Gannett Fleming, Inc. in the total amount of $58,116.97.

The Treasurer/Comptroller presented the invoice from Pierce & Steirer, LLC – Invoice dated September 3, 2026 for professional services rendered for the month of August 2026 in the amount of $2,227.50. Total fiscal year to date - $7,020.92.
(Legal Union Representation – August 2026 ($1,012.50)
Total union to date $13,952.50.

Upon motion by Ms. Haldeman and Mr. Serensits, the Board approved the invoice from Pierce & Steirer, LLC dated September 3, 2026 in the amount of $2,227.50.

Fitzpatrick Lentz & Bubba, PC (Mr. Dave Steckel) – No Invoice this month.
Total to date Labor Law Attorney Steckel – (Union) $55,552.57.

Flamm Walton Heimbach–(retired) Total Union to date 2024-2025 - $5,586.00.
Fitzpatrick Lentz & Bubba – Total Union to date $55,552.57.
Pierce & Steirer, LLC – Total Union to date $13,952.50.
Total to date for all union representation - $72,762.32.

The Treasurer/Comptroller presented the Delinquent Water Account status – for month of August 2026.

The Treasurer/Comptroller presented the August 2026 NBMA Consumption Report, 2026, July Operating Financial Statements & Replacement and Renewals.

The Treasurer/Comptroller reported on the new NBMA Accounts Metered – Fifteen (15) - new meters were installed in August – (0-Northampton, 8-Allen Township, 5-North Catasauqua, 1-Laury's Station, 1-Coplay, 0-W.Catasauqua, 0-Fullerton, 0-Hokendauqua, 0-Stiles, 0-Egypt, 0-Cementon, 0-North Whitehall, 0-Clearview, & 0-Water Hauler). Calendar Year to Date –75 new accounts Fiscal Year 2026 to 2027 to Date-52. The information Pertinent to new connections was sent to the Borough of Northampton and Allen Township.

Meter Replacement Program – Replaced 177 Meters and 217 MXU's Fiscal Year to Date. Total cost of Meters and MXU's fiscal year to date $60,117.36.

The Treasurer/Comptroller presented the following M&T Bank 2003 Requisitions as follows:

M&T BANK 2003 REQUISITIONS:

2003 Revenue Fund Requisition # 16 - $635,933.00 – October 2026 Budget Expenses, Operating Expenses, Maintenance Expenses, Inventory, Trustee Fees, Penn Vest Loan.

2003 Revenue Fund Requisition #17 - $12,622.33 – August 2026 Meter & MXU & Reimbursement & Replacement Program.

2003 Revenue Fund Requisition #18 - $2,366.00 – August 2026 Replacement & Renewals

2003 Construction Fund Requisition #8 – $1,340.00 – High Meadow Development – Phase 4

Total Revenue Fund & Construction Fund Requisitions: $652,261.33

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the 2003 Revenue Fund Requisitions and the 2003 Construction Fund Requisitions listed above in the total amount of $652,261.33 contingent upon approval by Gannett Fleming, Inc.

Northampton Borough Municipal Authority purchased the following CD's:

PLGIT – Certificates of Deposits in the total of $8,230,000.00 and cash of $9,259,191.56 are held for the following Restricted Funds of the NBMA Trust Indenture at M&T Bank: Bond Redemption & Improvement Account, Emergency Repair Fund, Revenue Fund and Debt Service Reserve Fund. The projected interest upon maturity on the Certificates of Deposit invested for these funds is $329,359.04. The Federated Money Market (Direct Obligations of the US Government) at M&T Bank has a yield of 3.33%, the Certificate of Deposit investments with PLGIT are currently yielding 3.65%-4.25%.

Bond Redemption & Improvement Fund

Resolution #316– on August 19, 2026 a $210,000.00 – 365 day CD was purchased with a net interest rate of (4.30%/4.15%) Interest at maturity will be $9,030.00.

Upon motion by Ms. Haldeman and Mr. Serensits, the Board approved the Emergency Repair Fund Resolution as listed above.

PMRS – Minimum Municipal Obligation (MMO) 2027 Defined Benefit Plan (N-1) 2026 – $70,686.00 last year's was $147,838.00.

PMRS – Minimum Municipal Obligation (MMO) 2026 Defined Contribution Plan (N-2) 2027 – Minimum Municipal Obligation (MMO) 2027 - $102,000.00, last year's was $99,620.00.

MRM Workers' Compensation Pooled Trust – an invoice for the period of October 1, 2026 to September 1, 2027 in the amount of $53,022.00 was received September 2, 2026. (2025 invoice was $54,538.00 and 2024 was $73,586.00).

Upon motion by Messrs. Lopsonzski and Serensits, the Board approved the MRM Workers' Compensation Invoice in the amount of $53,022.00.

MANAGER'S REPORT:

Staff Meeting – Mr. Kerbacher reported that the NBMA Staff Meeting was held on Thursday, September 3, 2026 at 9:00 a.m. in the NBMA Headquarters Building.

Regions 2 &3 Fall Meeting - October 7, 2026, Green Pond Country Club
Deadline for reservations Thursday September 17, 2026.

Benecon - PMHIC Claim Fund Performance Report –6 month update - Surplus Balance after Cross Share - $52,656.00 as of June 30, 2026.

Succession Planning Update – Mr. Kerbacher updated the Board that he is breaking down the Succession plan to a three (3) year plan, five (5) year and ten (10) year plan outlook by position and job descriptions for each. A Brief discussion followed.

Asset Management Plan Progress Report - Mr. Kerbacher updated the Board regarding the Asset Management Plan. GFT provided the following progress report: Work Completed during current period (August 7 to September 4, 2026).

1. Advanced design from conceptual to 30% design on the Water System upgrade project, including UV system evaluation, rapid mixer evaluation, pump replacement(s), correspondence with vendors regarding sludge collection system, and Clearview PS improvements. 30% submittal currently under final internal review.
2. Completed detailed site audit of SCADA to develop "as-built" conditions.
3. Updated project cost estimate, breaking down by Costars procurement, GFT engineering fee, and construction cost.
4. Complete Pennvest pre-application documentation and requested Planning Consultation.

Upcoming Work

1. Submission of 30% Plans, Specs, and BODR, including updated project cost by (9/10)
2. PENNVEST Planning Consultation meeting on 9/17
3. 30% Review meeting with NBMA
4. Advance design concepts of confirmed space entry and HVAC improvements
5. Proceed with Final design

A brief discussion followed.

PENNVEST – Planning consultation meeting with PENNVEST staff on September 17, 2026.

Pennsylvania Department of Environmental Protection (DEP) Annual Fee for NPDES Permits in the amount of $1,500.00.

Upon motion by Messrs. Lopsonzski and Serensits, approved the Annual Fee NPDES Permits in the amount of $1,500.00.

Operations Report:

Mr. Stephen Kerbacher referred to the Operation's Report for September 2026. Construction projects completed in August 2026 were presented as well as current projects underway in the month of September 2026. A list of upcoming scheduled projects and potential proposed projects were presented.

Lead and Copper Rule – Mr. Kerbacher updated the Board on the lead and copper rule compliance. Letters were sent to over 11,000 customers. The intent is to try and find out the type of material of the customer's side of the water service line. The next set of letters to customers were mailed out the end of the year, 2026. This information is being mandated by the US Environmental Protection Agency (EPA). A brief discussion followed.

Taste & Odor – Mr. Kerbacher reported that there are no taste and odor issues at this time.

Lehigh River – Cementon Dam update – no further information at this time.

Monthly Water Treatment Plant Report – Mr. Kerbacher reported on the monthly NBMA Water Treatment Plant report.

ENGINEERS' REPORT: (Mr. Michael Brown was not in attendance)
Nothing to report.

SOLICITOR'S REPORT:

Old Business

Liens and Satisfactions – $6,520.49 worth of Liens, continuing.

Litigation Matters

New Business

Allen Township Co-op Agreement

Upon motion Ms. Haldeman and Mr. Lopsonzski, the Board unanimously agreed to adjourn at 5:51 p.m. to meet in a regular session on Tuesday, October 13, 2026 at 4:00 p.m. in the NBMA Headquarters Building.

Stephen J. Kerbacher, General Manager

Visitor(s) 1 Total year to date 12 .